

MEMORANDUM OF AGREEMENT

Between

SC Department of Social Services

and

**Catholic Charities of SC-Getting Ahead
Program Contract # 4400033279**

This Memorandum of Agreement (MOA) is entered into as of July 1, 2023, by and between the South Carolina Department of Social Services, Post Office Box 1520, Columbia, South Carolina 29205-1520 hereafter referred to as "SCDSS", and Catholic Charities of SC-Getting Ahead Program, 901 Orange Grove Road Charleston, SC 29407 hereafter referred to as "Contractor".

RECITALS

WHEREAS, the FY 2023-24 Appropriations Act, Proviso 118.19(B)(79) appropriates \$54,000.00 to Catholic Charities of SC-Getting Ahead Program; and

WHEREAS, the Contractor shall use these funds to host two classes of Getting Ahead in both Georgetown and Hardeeville of the Catholic Charities of SC-Getting Ahead Program; and

WHEREAS, the mission of SCDSS is to serve South Carolina by promoting the safety, permanency, and well-being of children and vulnerable adults, helping individuals achieve stability and strengthening families; and

NOW THEREFORE, the parties to this MOA, in consideration of the mutual promises, covenants, and stipulations set forth herein, agree as follows:

ARTICLE I

TERM OF THE AGREEMENT

The Memorandum of Agreement shall take effect July 1, 2023 and shall continue in full force and effect until June 30, 2024.

ARTICLE II

SCDSS RESPONSIBILITIES

SCDSS agrees to provide the following: To pay the Contractor a sum of \$54,000.00 for the hosting of two classes of Getting Ahead in Georgetown and Hardeeville South Carolina.

ARTICLE III
CONTRACTOR'S RESPONSIBILITIES

A. Program Description

For years, the Catholic Charities field office in Georgetown saw the same clients coming to them, month after month. They needed help with clothes, furniture, and emergency financial assistance for things such as utilities and rent. Catholic Charities will always help as best we can with those immediate needs, but in that pattern, Catholic Charities saw opportunity to support and walk with clients as they work to transform their lives.

Georgetown staff started looking for opportunities that would empower people to take control of their own future. The search brought Getting Ahead in a Just Getting By World. This 3-month, evidence-based course was developed by Phil Devol to help people in poverty develop their future and create and execute their own plan towards a stable and secure life.

Built on the premise that each of us is “the expert” when it comes to how we live our own life, participants in Getting Ahead, called “Investigators” and Guides called “Facilitators” use life itself as the context for learning. They are the problem solvers, not only of their own lives, but also in their communities. Getting Ahead helps them take the first and most important step from the life they have to the life they want, a win-win situation for themselves and their communities.

The Getting Ahead Program is hard work and demands sizable commitment. Therefore, Getting Ahead has separated the Program into two sub-groups, an introductory workshop of four (4) sessions over a month’s time that orients the participants into the Investigator role and the more intense and in-depth commitment (16 sessions) in which the participants and facilitators now investigate the concepts and philosophy of Getting Ahead they have learned. This is followed by a public Graduation and naming the participants as Getting Ahead Alumni.

In the time Catholic Charities has spent conducting the class it has become clear that the workshop is a great start and puts people on the right path, but it is important to stay with them once the class is over. Catholic Charities stays in contact with participants, often for 18-24 months providing them with support and connecting them with resources while they do the hard work of making their dreams a reality.

Getting Ahead transforms the lives of the Investigators along with their families and communities. One participant dreamed of getting her CDL license and starting her own trucking company. She not only achieved her goal, but her company was so successful that she was able to hire her mother as a second driver, pulling her mother out of poverty as well.

After years of success of Getting Ahead in Georgetown, Catholic Charities is expanding the program to Hardeeville.

B. Scope of Work

Funds will be used to host two classes of Getting Ahead in both Georgetown and Hardeeville. One class will run in the fall, the other in the spring. Catholic Charities aims to have 6-10 participants in each class. Funds will cover class supplies, books, a graduation celebration for participants and their families, and a stipend to help offset the cost of transportation, childcare, or lost wages while students attend the courses. Funds will also be used to support part of the salaries for the people who run the Getting Ahead program.

C. Project Objectives

Between July 1, 2023, and June 30, 2024, the goal is to have a total of 35 people complete Getting Ahead workshops. The 18–24-month goal is for 90% of graduates to be mostly, if not fully, self-sufficient. This is the combined total for our Georgetown and Hardeeville locations.

The journey after the course is unique for each person depending on their needs and goals. Specific goals vary by person. Some individuals want to pursue educational attainment while others want to start their own businesses. Getting Ahead will stay with graduates who remain committed to the program, including those who drift away and come back, to support them as they progress.

D. Reporting Requirements

Contractor is required to submit a report to DSS that includes an accounting of how the funds were spent to include a quarterly spending update and a report with outcome measurements used to determine the success of the stated goals by June 30, 2024.

See Attachment A for required quarterly expenditure report form (will be sent as a separate excel document).

See Attachment B for Proviso 117.21.

E. Amendment

No amendment or modification of this Agreement shall be valid unless it shall be made in writing and signed by both parties.

F. Safeguarding Information

The Contractor shall safeguard the use and disclosure of information about applicants and recipients of services in addition to restricting access to, use, and disclosure of such information in compliance with applicable federal and state laws.

G. Fines and Penalties

The Contractor is responsible for paying all fines and penalties incurred by the performance of services provided through this MOA.

IN WITNESS WHEREOF, The SCDSS and Provider, by their authorized agents, in consideration of the mutual promises, covenants, and conditions exchanged between them, have executed this agreement to be effective as of the first day of July 2023.

Signature of Responsible Parties:

Susan Roben
SCDSS Chief Financial Officer

Gregory J. Wilson


Catholic Charities of SC

Date

11/3/23

Date

ATTACHMENT A

	State of South Carolina Contribution Expenditure Report This form is designed to collect the quarterly and annual expenditure reports required by South Carolina in accordance with Proviso 117.21 of the appropriations act and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution to the designation organization at the end of year quarter and by June 30, 2024.
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Contribution Information		
Amount	State Agency Providing the Contribution	Purpose

Organization Information	
Entity Name	
Address	
City/State/Zip	
Website	
Tax ID#	
Entity Type	

Organization Contact Information	
Name	
Position/Title	
Telephone	
Email	

Reporting Period	
Reporting Period	

Accounting of how the funds have been spent:							
Description <small>(Attach additional detail for subgrantees and affiliated nonprofits)</small>	Budget	Expenditures				Total	Balance
		Quarter 1	Quarter 2	Quarter 3	Quarter 4		
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
Grand Total	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Explanation of any unspent funds <i>(to be provided only if unspent funds remain at the end of the fiscal year)</i> :

Expenditure Certification
The Organization certifies that the funds have been expended in accordance with the Plan provided to the Agency Providing the Distribution and for a public purpose.

Signature

Printed Name

Title

Date

ATTACHMENT B

South Carolina General Assembly

124th Session, 2021-2022

H. 5150

General Appropriations Bill for Fiscal Year 2022-2023

Ratified Version

PART IB

OPERATION OF STATE GOVERNMENT

117.21. (GP: Organizations Receiving State Appropriations Report). Each state agency receiving funds that are a direct appropriation to a non-profit organization, prior to disbursing the funds, shall require from each recipient organization a plan of how the state funds will be spent and how the expenditures will provide a public benefit. The Executive Budget Office, Department of Administration shall provide each state agency with a standard form for collecting the information required. After receiving the funds, non-profit organizations shall provide quarterly spending updates to the respective state agency. After all state funds have been expended, each organization shall provide an accounting of how the funds were spent. State agencies receiving funds pursuant to this provision shall report the information collected to the Executive Budget Office, the Chairman of the Senate Finance Committee, and the Chairman of the House Ways and Means Committee by June 30th. No funds in this act shall be disbursed to organizations or purposes which practice discrimination against persons by virtue of race, creed, color, or national origin.

Getting Ahead Budget FY24

	July	August	September	October	November	December	January	February	March	April	May	June	
Salaries	\$ 3,716	\$ 3,716	\$ 3,716	\$ 3,716	\$ 3,716	\$ 3,716	\$ 3,716	\$ 3,716	\$ 3,716	\$ 3,716	\$ 3,716	\$ 3,716	\$ 44,594
Guide Training			\$ 79					\$ 299					\$ 378
Supplies			\$ 1,025	\$ 100					\$ 1,025	\$ 100			\$ 2,250
Participant Stipends					\$ 4,200						\$ 4,200		\$ 8,400
Shirts			\$ 250						\$ 250				\$ 500
Books			\$ 510						\$ 510				\$ 1,020
Food			\$ 512	\$ 490	\$ 450				\$ 512	\$ 490	\$ 450		\$ 2,904
Graduation						\$ 1,750						\$ 1,750	\$ 3,500
Total													\$ 63,546

Note: the salary budget reflects 1/2 of a staff person's time in both Georgetown and Hardeeville.