



420 Disruption



Batthula, Sharath B
Application Analyst II

CHAPTER 4, Adoption and Birth Parent Services

Revision Number: 05-01

Effective Date: 11/03/2005

420 Disruption

Adoption Specialist (Supervising Placement)

1. Meets with the family and child to assess the situation. Provides counseling and offers to assist with obtaining supportive services to enable the family to remain intact;
2. Contacts the adoption specialist who placed the child to keep her/him informed of the situation;
3. Contacts other involved professionals for assistance, as appropriate;
4. Refers family and/or child for needed services and assists with locating available resources and linking family to them;
5. Arranges respite care, if necessary;
6. If disruption occurs, prepares the disruption statement and obtains the adoptive parent(s)' signature(s). Signs disruption statement, along with the adoption administrator/supervisor. Sends one copy to the child's worker (placing worker) and

one copy to State Office;

7. Notifies Special Needs Administrator in State Office of the disruption by telephone or email, requesting that adoption subsidy be terminated;

State Office Special Needs Administrator

8. Updates CAPSS to terminate adoption subsidy;

Adoption Specialist (Supervising Placement)

9. Provides counseling to the adoptive family to help them determine what went wrong with the placement and what type of child they could parent in the future;

Adoption Specialist (Family's Worker)

10. Places the family's adoptive home file in pending status for at least ninety (90) days. Returns the State Office adoptive home file to State Office and advises that the family is in pending status;

Adoption Specialist (Supervising Placement)

11. Prepares disruption summary for family's record. Sends a copy to the child's worker (placing worker) and places a copy in the State Office adoptive home file;

Adoption Specialist (Supervising Placement) coordinates with Placing Worker and Foster Care Worker, and/or MTS Worker, as appropriate

12. Arranges for foster care placement for child and facilitates the child's move;

Adoption Specialist (Child's Worker)

13. If foster care worker has case management or adoption no longer appears to be an appropriate permanent plan, arranges post-disruption staffing with the county foster care worker to discuss a permanent plan for the child within ten (10) days of the child re-entering foster care;

14. Counsels with the child on understanding the disruption and reassures the child that s/he is not responsible. Obtains psychological counseling for the child, if

needed. If adoption remains the plan, begins preparing the child for another adoptive placement. Initiates recruitment, as appropriate;

15. Updates case plan

Adoption Specialist (Family's Worker)

16. Updates family's adoptive home assessment after the pending status has expired. Sends copy of update to State Office for the adoptive home file; and

17. Updates CAPSS.

Referenced Documents

Revision Comments