

Appendix I. NYTD Quality Improvement Plan (N-QIP)

General Requirement	Rating	Findings to Address	State's Action Plan	Target Completion Date
<p>1. The state is reporting information on all youth receiving independent living services.</p>	<p>2</p>	<p><input type="checkbox"/> The state must establish a business practice to consistently and accurately capture information on:</p> <ul style="list-style-type: none"> ○ Services approved via a funding request for IL services (DSS Form 30198). Specifically, the state must ensure that only services delivered to a youth are reported to NYTD and not simply services that are “approved”. 	<p>South Carolina Department of Social Services Independent Living (SCDSS IL) staff will add a notation in the approval e-mail directing the approval letter for case managers to only document when service is received by youth. In addition, Independent Living will make this part of the check voucher procedure when funding is dispersed for services received. Information will also be shared in staff trainings.</p> <p>IL staff will add notation regarding NYTD services recording to the approval letter. Part of this item is completed, the adding of notation in email approval letter. To be made part of check voucher process when there is a uniform business process created for all counties or if IL is able to build a business office within the IL program area. Process still in development phase for IL business office. Require additional positions for business office staff</p>	<p>3/2015 Completed and ongoing</p> <p>Effective 4/2016</p> <p>Completion date 2/2017</p>

General Requirement	Rating	Findings to Address	State's Action Plan	Target Completion Date
	○	<p>Services provided by contractors. Case-level information on services delivered by contractors must be collected and reported. We learned during interviews that sometimes this service data is reported in aggregate only.</p>	<p>Training events begin, Palmetto Association for Children and Families and South Carolina Foster Parent Association annual conferences.</p> <p>SCDSS IL staff has created a systematic procedure for monthly face-to-face visits to ensure all services received from providers is documented on a monthly basis. This information will be shared at provider conferences & staff training activities.</p> <p>SCFPA conference is held in 2014, 2015 and 2016. Completed PAFCAF Conference on 2014, 2015, and 2016</p> <p>IL staff has conducted training throughout the year to group home providers, foster parent association meetings, partners, guardian ad litem and agency staff.</p> <p>Future goals: train foster youth to self-identify the NYTD services</p>	<p>Completed</p> <p>Completed and Ongoing</p> <p>Completed and Ongoing</p> <p>Completion date 02/2017</p>

General Requirement	Rating	Findings to Address	State's Action Plan	Target Completion Date
	○	<p>Services provided to youth over age 21. The state currently does not report on older youth who may be receiving services such as ETV.</p>	<p>SCDSS IL staff will send a request 2/2015 for CAPSS to correct issue, and schedule a meeting with CAPSS team to plan change, to ensure that services received by youth ages 21-23 are captured and reported through the NYTD portal.</p>	2/2015
	○	<p>Services provided by foster parents. Case managers are not consistently documenting services delivered by foster parents.</p>	<p>SCDSS IL staff has created a systematic procedure for monthly face-to-face visits to ensure all services received from providers is documented on a monthly basis. This information will be shared at provider conferences & staff training activities. IL Advocates have also been doing training with the foster parents throughout the state and introducing the new 30254 form (Monthly NYTD Services Tracking Form). (Form needs to be uploaded in Master Forms Index) Ongoing process.</p>	<p>Group Home Providers-3/2015 Foster Parents-6/2015 Agency Staff-Continuous</p>
	○	<p>Demographic elements that help identify special populations of youth and their needs (e.g., federally-recognized tribal membership, adjudicated delinquent, educational level, special education) were not able to be collected in CAPSS as required by the NYTD regulation.</p>	<p>SCDSS IL staff will send request 2/2015 for CAPSS to correct issue, and schedule meeting with CAPSS team to plan change. SCDSS IL to verify correct definition of adjudicated delinquent.</p> <p>Mari Squire and Terri Pope are currently working with Lynn Horne (CAPSS Team) to</p>	2/2015
				9/2016

General Requirement	Rating	Findings to Address	State's Action Plan	Target Completion Date
			<p>resolve all CAPSS issues. Expected date 9/2016. Request sent February 2015.</p> <p>The federally recognized tribal membership demographic elements have been corrected.</p> <p>The corrections for educational level, special education services and adjudicated delinquent are ongoing until completed.</p>	<p>Completed</p> <p>9/2016</p>
<p>2. The state is reporting information on all youth in the baseline population.</p>	<p>2</p>	<p><input type="checkbox"/> The state is to develop a validation routine to ensure that all youth in the baseline or follow-up population eligible for the survey are reported on by CCFS and included in the appropriate NYTD file.</p>	<p>Validation routine established.</p> <p>A plan was developed to validate that all eligible baseline youth with a survey request are reported on by USC prior to NYTD file submission.</p>	<p>Completed</p>
<p>4. The state is reporting information on all youth in the follow-up population.</p>	<p>2</p>	<p><input type="checkbox"/> The state is to develop a validation routine to ensure that all youth in the follow-up population eligible for the survey are reported on by CCFS and included in the appropriate NYTD file.</p>	<p>Validation routine established.</p> <p>A plan was developed to validate that all eligible baseline youth with a survey request are reported on by USC prior to NYTD file submission.</p>	<p>Completed</p>

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<p>7. The state reports NYTD data files following ACF's specifications.</p>	<p>3</p>	<p><input type="checkbox"/> As noted in General Requirements 2 and 4, the state is to develop a validation routine to ensure that all youth in the baseline or follow-up population are reported on in the appropriate file.</p>	<p>Validation routine established.</p> <p>A plan was developed to validate that all eligible baseline youth with a survey request are reported on by USC prior to NYTD file submission.</p>	<p>Completed</p>
<p>8. The state conducts quality assurance to ensure NYTD information can be analyzed and used.</p>	<p>2</p>	<p><input type="checkbox"/> The state is to make changes to its QA procedure to address logically inconsistent data errors in elements 34-58 by determining the cause of the error and resolving the inconsistency by consulting the youth instead of automatically correcting the error.</p> <p><input type="checkbox"/> The state is strongly encouraged to develop and implement a systematic effort to analyze NYTD data to assess youths' access to services, the quality of services, or youth involvement in their own transition planning. The state should engage young people in developing and implementing these plans.</p>	<p>SCDSS CAPSS is now reporting inconsistencies to NYTD partners at the University of South Carolina (USC), rather than correcting them. USC is to contact youth and submit file fix to SCDSS Information Technology (IT) Team.</p> <p>NYTD team to train staff, administration, community partners and care providers in understanding and utilizing NYTD data to inform practice and assess quality of services provided. This was accomplished through weekly Human Service Leaders conference calls, P2 & P3 meetings, Palmetto Association For Children and Families, SC Foster Parent Association, & the Independent Living Advisory Committee.</p> <p>In reference to engaging youth in transition planning, SCDSS IL is revising the assessment tool (PATTY Form 30206) to include more comprehensive planning and collaboration with the youth, and sent to IT to place on SCDSS Server "Forms Index", in process. In addition, the IL team is reaching out to provide training to community partners, care</p>	<p>Completed</p> <p>Completed</p> <p>9/2016</p>

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			<p>providers, guardians at litem, and other adult support systems for youth.</p> <p>IL team is seeking input from State Youth Advisory Board (GOALL), providers, case managers, and other stakeholders on the transition planning form (formerly known as PATTY form 30206)</p>	06/2016

Data Elements	Rating	Findings to Address	State's Action Plan	Target Completion Date
4. Date of birth	3	<input type="checkbox"/> The state should develop a procedure to monitor this element to ensure that dates of birth are reported correctly and consistently in NYTD reports.	IL staff will continue to consult and meet with Regional Directors in order to ensure supervisors are holding case managers accountable for inserting accurate data	Ongoing
11. Race: Unknown	2	<input type="checkbox"/> The state's system must allow this element to be selected in combination with other race data for a multiracial youth.	<p>SCDSS IL staff will send request 2/2015 for CAPSS to correct issue, and schedule meeting with CAPSS team to plan change, on being able to select more than one race for a multiracial youth.</p> <p>This data element has been corrected and in use in CAPSS.</p>	Completed

Data Elements	Rating	Findings to Address	State's Action Plan	Target Completion Date
14. Foster care status - services	2	<input type="checkbox"/> The state must revise CAPSS so that the placement type "Court Ordered Unlicensed Parent" is not considered "foster care" for the purposes of determining a value for element 14.	<p>SCDSS IL staff will send request 2/2015 for CAPSS to correct issue, and schedule meeting with CAPSS team to plan change, so that a youth placed with an unlicensed parent is not considered to be in foster care in CAPSS.</p> <p>This data element has not been corrected as of date. Mari Squire and Terri Pope are currently working with Lynn Horne (CAPSS Team) to resolve all CAPSS issues. Expected date 9/2016. Request sent February 2015.</p>	<p>2/2015</p> <p>9/2016</p>
15. Local agency	2	<input type="checkbox"/> For youth placed and served in South Carolina from another state via the Interstate Compact for the Placement of Children (ICPC), the state must report the sending state's local agency code for element 15.	<p>SCDSS IL staff will send request for CAPSS to correct issue, and schedule meeting with CAPSS team to plan change. ICPC has the some of the codes for sending agencies and will share them with IT fort incorporation into CAPSS system, and share the sending state with IT when ICPC does not have codes.</p> <p>Mari Squire and Terri Pope are currently working with Lynn Horne (CAPSS Team) to resolve all CAPSS issues. Expected date 9/2016. Request sent February 2015.</p>	<p>2/2015</p> <p>9/2016</p>
16. Federally recognized tribe	2	<input type="checkbox"/> The state is to report "blank" for this element when the federally recognized tribal membership or eligibility for membership is not known or is pending verification.	<p>SCDSS IL staff will send request 2/2015 for CAPSS to correct issue, and schedule meeting with CAPSS team to plan change. CAPSS team needs clarification on rules for "blank" from NYTD before correcting this issue. Element is reported as "unknown"</p>	Completed

Data Elements	Rating	Findings to Address	State's Action Plan	Target Completion Date
		<ul style="list-style-type: none"> <li data-bbox="558 297 1199 418">❑ The state should revise the CAPSS value “M” (“Member but not enrolled”) as it is ambiguous and could be interpreted to mean that a youth is a member of a federally-recognized tribe. <li data-bbox="558 589 1199 646">❑ The state must establish supervisory controls to monitor the updating of this demographic information. 	<p data-bbox="1234 297 1766 423">SCDSS IL staff will send request 2/2015 for CAPSS to correct issue, and schedule meeting with CAPSS team to plan change, to change to “Eligible for membership”.</p> <p data-bbox="1234 451 1766 545">Independent Living is working with CAPSS task force exploring the possibilities of automatic alerts being sent to supervisors.</p> <p data-bbox="1234 573 1766 699">IL staff will continue to consult and meet with Regional Directors in order to ensure supervisors are holding case managers accountable for inserting accurate data</p>	<p data-bbox="1808 297 1934 326">Completed</p> <p data-bbox="1808 423 1934 453">Ongoing</p> <p data-bbox="1808 613 1934 643">Ongoing</p>
<p data-bbox="138 743 331 800">17. Adjudicated delinquent</p>	<p data-bbox="443 743 512 773">2</p>	<ul style="list-style-type: none"> <li data-bbox="558 743 1199 898">❑ The state is to revise CAPSS to enable the collection of information on whether a youth receiving services was ever adjudicated delinquent by a court regardless of the corresponding placement or timing of the adjudication. 	<p data-bbox="1234 743 1766 995">SCDSS IL staff, as part of the comprehensive revision of the IL data in the system, will send request 2/2015 for CAPSS to correct issue, and schedule meeting with CAPSS team to plan change, to ensure inclusion of this question with a yes or no answer in CAPSS, and to be updateable. SCDSS IL staff to verify correct definition of adjudicated delinquent.</p> <p data-bbox="1234 1027 1766 1187">This data element has not been corrected as of date. Mari Squire and Terri Pope are currently working with Lynn Horne (CAPSS Team) to resolve all CAPSS issues. Expected date 9/2016. Request sent February 2015</p>	<p data-bbox="1808 743 1934 773">2/2015</p> <p data-bbox="1808 1060 1934 1089">9/2016</p>

Data Elements	Rating	Findings to Address	State's Action Plan	Target Completion Date
		<input type="checkbox"/> The state must establish supervisory controls to monitor the updating of this demographic information.	<p>SCDSS IL staff is working with CAPSS task force exploring the possibilities of automatic alerts being sent to supervisors.</p> <p>IL staff will continue to consult and meet with Regional Directors in order to ensure supervisors are holding case managers accountable for inserting accurate data.</p> <p>Mari Squire and Terri Pope are currently working with Lynn Horne (CAPSS Team) to resolve all CAPSS issues. Expected date 9/2016.</p>	<p>9/2016</p> <p>Ongoing</p> <p>9/2016</p>
18. Educational level	2	<input type="checkbox"/> The state must add a CAPSS code for “post-secondary education or training” for element 18. <input type="checkbox"/> The state must ensure that the value “college” is reported for served population youth who have “at least one semester” of college for element 18.	<p>CAPSS team is researching to make possible change. CAPSS has added “post-secondary education or training” code for this element.</p> <p>This data element has not been corrected as of date. Mari Squire and Terri Pope are currently working with Lynn Horne (CAPSS Team) to resolve all CAPSS issues. Expected date 9/2016. Request sent February 2015.</p> <p>SCDSS IL staff will send request 2/2015 for CAPSS to correct issue, and schedule meeting with CAPSS team to plan change in the comprehensive IL revision project for CAPSS.</p> <p>This data element has not been corrected as of date. Mari Squire and Terri Pope are currently</p>	<p>9/2016</p> <p>9/2016</p>

Data Elements	Rating	Findings to Address	State's Action Plan	Target Completion Date
		<ul style="list-style-type: none"> <li data-bbox="558 427 1188 646">❑ The state is encouraged to reconsider its approach to collecting both grade levels (e.g., 5th grade, 6th grade, etc.) and certification levels (e.g., "high school diploma", "GED", etc.), in the CAPSS "education level attained" menu. Combining grade levels and certifications may confuse the worker regarding what needs to be reported for NYTD (an education level). <li data-bbox="558 849 1188 906">❑ The state must establish supervisory controls to monitor the updating of this demographic information. 	<p data-bbox="1236 297 1745 354">working with Lynn Horne (CAPSS Team) to resolve all CAPSS issues. Expected date 9/2016.</p> <p data-bbox="1236 448 1745 602">SCDSS IL staff will send request 2/2015 for CAPSS to correct issue to separate certification and grade levels, and schedule meeting with CAPSS team to plan change in the comprehensive IL revision project for CAPSS.</p> <p data-bbox="1236 638 1745 756">This data element has not been corrected as of date. Mari Squire and Terri Pope are currently working with Lynn Horne (CAPSS Team) to resolve all CAPSS issues. Expected date 9/2016.</p> <p data-bbox="1236 849 1745 976">IL staff will continue to consult and meet with Regional Directors in order to ensure supervisors are holding case managers accountable for inserting accurate data.</p>	<p data-bbox="1829 427 1913 448">9/2016</p> <p data-bbox="1829 870 1913 894">Ongoing</p>
19. Special education	2	<ul style="list-style-type: none"> <li data-bbox="558 1065 1209 1187">❑ The state must be able to capture information on the receipt of special education instruction during a six-month report period for youth in the served population (element 19). 	<p data-bbox="1236 1065 1745 1187">SCDSS IL staff to ask for clarification on reporting monthly versus per reporting period. IL will work with the CAPSS task group to ensure ability to capture this information.</p> <p data-bbox="1236 1222 1745 1373">This data element has not been corrected as of date Mari Squire and Terri Pope are currently working with Lynn Horne (CAPSS Team) to resolve all CAPSS issues. Expected date 9/2016. Request sent February 2015.</p>	<p data-bbox="1829 1065 1913 1089">2/2015</p> <p data-bbox="1829 1243 1913 1268">9/2016</p>

Data Elements	Rating	Findings to Address	State's Action Plan	Target Completion Date
		<ul style="list-style-type: none"> <li data-bbox="558 326 1203 451">❑ The state is encouraged to reconsider the CAPSS values that map to element 19 as they are diagnoses and not indicative of whether a youth received special education instruction. <li data-bbox="558 683 1203 743">❑ The state must establish supervisory controls to monitor the updating of this demographic information. 	<p data-bbox="1230 293 1770 423">SCDSS IL staff will send request 2/2015 for CAPSS to correct issue, and schedule meeting with CAPSS team to plan change, to request for CAPSS to ensure the ability to capture this information.</p> <p data-bbox="1230 451 1770 613">This data element has not been corrected as of date Mari Squire and Terri Pope are currently working with Lynn Horne (CAPSS Team) to resolve all CAPSS issues. Expected date 9/2016. Request sent February 2015.</p> <p data-bbox="1230 695 1770 824">IL staff will continue to consult and meet with Regional Directors in order to ensure supervisors are holding case managers accountable for inserting accurate data.</p>	<p data-bbox="1818 293 1913 326">2/2015</p> <p data-bbox="1818 472 1913 505">9/2016</p> <p data-bbox="1818 708 1913 740">Ongoing</p>
<p data-bbox="138 854 415 946">20. Independent living needs assessment</p>	<p data-bbox="422 854 541 886">3</p>	<ul style="list-style-type: none"> <li data-bbox="558 854 1203 1076">❑ The state should revise its business process for collecting information on independent living services to ensure that service information is consistently captured regarding activities and supports paid for by DSS or provided by caseworkers and foster parents for all served youth regardless of age or foster care status (see General Requirement #1). <li data-bbox="558 1211 1203 1304">❑ The state is encouraged to clarify with workers what constitutes a systematic “needs assessment” for the purposes of reporting element 20. 	<p data-bbox="1230 854 1770 1174">SCDSS IL staff is working with CAPSS to include in the comprehensive IL revision in CAPSS for supervisors and case managers to be alerted when a needs assessment is due. Waiting on CAPSS team for implementation of alerts. The SCDSS IL team will continuously training agency staff on proper procedure for conducting and documenting IL needs assessments through coaching, providing technical assistance, on-line training modules, and information handouts.</p> <p data-bbox="1230 1206 1770 1239">IL staff continually conducts staff training.</p>	<p data-bbox="1818 854 1913 886">9/2016</p> <p data-bbox="1818 1239 1944 1304">Completed and Ongoing</p>

Data Elements	Rating	Findings to Address	State's Action Plan	Target Completion Date
21. Academic support	3	<input type="checkbox"/> The state should revise its business process for collecting information on independent living services to ensure that service information is consistently captured regarding activities and supports paid for by DSS or provided by caseworkers and foster parents for all served youth regardless of age or foster care status (see General Requirement #1).	SCDSS IL staff has created a systematic procedure for monthly face-to-face visits to ensure all services received from providers is documented on a monthly basis. This information will be shared at provider conferences & staff training events.	9/2015
		<input type="checkbox"/> The state's IL services booklet (DSS Booklet 30255) should be revised to clarify the following about element 21: <ul style="list-style-type: none"> ○ Funding for "pre-college" expenses including applications and SAT/ACT, transportation to SAC/ACT, "College Goal Sunday" are "post-secondary supports" (element 22), not "academic supports" (element 21). 	SCDSS IL staff team has revised the 30255 NYTD booklet to clarify this issue. To be distributed at all training events with stakeholders and SCDSS staff.	Completed
		<ul style="list-style-type: none"> ○ A youth's "attendance at IEP meetings" should not be considered "academic support" provided by the agency. 	SCDSS did not previously include a youth's attendance at IEP meetings as academic support. SCDSS IL staff will ensure clarification of this for front line practitioners and leadership in training activities.	Completed
22. Post-secondary educational support	3	<input type="checkbox"/> The state should revise its business process for collecting information on independent living services to ensure that service information is consistently captured regarding activities and supports paid for by DSS or provided by caseworkers and foster parents for all served youth regardless of age or foster care status (see General Requirement #1).	SCDSS IL staff has created a systematic procedure for monthly face-to-face visits to ensure all services received from providers is documented on a monthly basis. This information will be shared at provider conferences & staff training activities.	Completed and Ongoing
			Policy has been updated to add instructions to document all services including post-secondary services.	Completed

Data Elements	Rating	Findings to Address	State's Action Plan	Target Completion Date
			IL program requires updated education screen located in CAPSS to identify current education level status	Completed
23. Career preparation	3	<input type="checkbox"/> The state should revise its business process for collecting information on independent living services to ensure that service information is consistently captured regarding activities and supports paid for by DSS or provided by caseworkers and foster parents for all served youth regardless of age or foster care status (see General Requirement #1).	<p>SCDSS IL staff has created a systematic procedure for monthly face-to-face visits to ensure all services received from providers is documented on a monthly basis. This information will be shared at provider conferences & staff training activities.</p> <p>Mari Squire and Terri Pope are currently working with Lynn Horne CAPSS Team to resolve all CAPSS issues. New method of entering NYTD services being developed</p>	<p>Completed and Ongoing</p> <p>Ongoing Completion date 2/2017</p>
24. Employment programs or vocational training	3	<input type="checkbox"/> The state should revise its business process for collecting information on independent living services to ensure that service information is consistently captured regarding activities and supports paid for by DSS or provided by caseworkers and foster parents for all served youth regardless of age or foster care status (see General Requirement #1).	<p>SCDSS IL staff has created a systematic procedure for monthly face-to-face visits to ensure all services received from providers is documented on a monthly basis. This information will be shared at provider conferences & staff training activities.</p> <p>Mari Squire and Terri Pope are currently working with Lynn Horne CAPSS Team to resolve all CAPSS issues. New method of entering NYTD services being developed</p>	<p>Completed and ongoing</p> <p>Ongoing Completion date 2/2017</p>
25. Budget and financial management	3	<input type="checkbox"/> The state should revise its business process for collecting information on independent living services to ensure that service information is consistently captured regarding activities and supports paid for by DSS or provided by caseworkers and foster parents for all	<p>SCDSS IL staff has created a systematic procedure for monthly face-to-face visits to ensure all services received from providers is documented on a monthly basis. This</p>	<p>Completed and ongoing</p>

Data Elements	Rating	Findings to Address	State's Action Plan	Target Completion Date
		served youth regardless of age or foster care status (see General Requirement #1).	information will be shared at provider conferences & staff training activities. Mari Squire and Terri Pope are currently working with Lynn Horne CAPSS Team to resolve all CAPSS issues. New method of entering NYTD services being developed	Ongoing Completion date 2/2017
26. Housing education and home management training	3	<input type="checkbox"/> The state should revise its business process for collecting information on independent living services to ensure that service information is consistently captured regarding activities and supports paid for by DSS or provided by caseworkers and foster parents for all served youth regardless of age or foster care status (see General Requirement #1).	SCDSS IL staff has created a systematic procedure for monthly face-to-face visits to ensure all services received from providers is documented on a monthly basis. This information will be shared at provider conferences & staff training activities. Mari Squire and Terri Pope are currently working with Lynn Horne CAPSS Team to resolve all CAPSS issues. New method of entering NYTD services being developed	Completed and Ongoing Ongoing Completion date 2/2017
27. Health education and risk prevention	3	<input type="checkbox"/> The state should revise its business process for collecting information on independent living services to ensure that service information is consistently captured regarding activities and supports paid for by DSS or provided by caseworkers and foster parents for all served youth regardless of age or foster care status (see General Requirement #1).	SCDSS IL staff has created a systematic procedure for monthly face-to-face visits to ensure all services received from providers is documented on a monthly basis. This information will be shared at provider conferences & staff training activities. Mari Squire and Terri Pope are currently working with Lynn Horne CAPSS Team to resolve all CAPSS issues. New method of entering NYTD services being developed	Completed and Ongoing Ongoing Completion date 2/2017
28. Family support and healthy marriage education	3	<input type="checkbox"/> The state should revise its business process for collecting information on independent living services to ensure that service information is consistently captured regarding activities and supports paid for by DSS or	SCDSS IL staff has created a systematic procedure for monthly face-to-face visits to ensure all services received from providers is documented on a monthly basis. This	Completed and Ongoing

Data Elements	Rating	Findings to Address	State's Action Plan	Target Completion Date
		provided by caseworkers and foster parents for all served youth regardless of age or foster care status (see General Requirement #1).	information will be shared at provider conferences & staff training activities. Mari Squire and Terri Pope are currently working with Lynn Horne CAPSS Team to resolve all CAPSS issues. New method of entering NYTD services being developed	Ongoing Completion date 2/2017
29. Mentoring	3	<input type="checkbox"/> The state should revise its business process for collecting information on independent living services to ensure that service information is consistently captured regarding activities and supports paid for by DSS or provided by caseworkers and foster parents for all served youth regardless of age or foster care status (see General Requirement #1). <input type="checkbox"/> The state's IL services booklet (DSS Booklet 30255) should be revised to clarify that independent living needs assessment activities do not count as "mentoring" for element 29.	<p>SCDSS IL staff has created a systematic procedure for monthly face-to-face visits to ensure all services received from providers is documented on a monthly basis. This information will be shared at provider conferences & staff training activities.</p> <p>Mari Squire and Terri Pope are currently working with Lynn Horne CAPSS Team to resolve all CAPSS issues. New method of entering NYTD services being developed</p> <p>SCDSS IL staff team has revised the 30255 NYTD booklet to clarify this issue, and has been printed.</p> <p>To be distributed at all training events with stakeholders and SCDSS staff.</p>	<p>Completed and Ongoing</p> <p>Ongoing Completion date 2/2017</p> <p>Completed</p> <p>Ongoing</p>
30. Supervised independent living	3	<input type="checkbox"/> The state should revise its business process for collecting information on independent living services to ensure that service information is consistently captured regarding activities and supports paid for by DSS or provided by caseworkers and foster parents for all	SCDSS IL staff has created a systematic procedure for monthly face-to-face visits to ensure all services received from providers is documented on a monthly basis. This	Completed and Ongoing

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		served youth regardless of age or foster care status (see General Requirement #1).	information will be shared at provider conferences & staff training activities. Mari Squire and Terri Pope are currently working with Lynn Horne CAPSS Team to resolve all CAPSS issues. New method of entering NYTD services being developed	Ongoing Completion date 2/2017
31. Room and board financial assistance	3	☐ The state should revise its business process for collecting information on independent living services to ensure that service information is consistently captured regarding activities and supports paid for by DSS or provided by caseworkers and foster parents for all served youth regardless of age or foster care status (see General Requirement #1).	SCDSS IL staff has created a systematic procedure for monthly face-to-face visits to ensure all services received from providers is documented on a monthly basis. This information will be shared at provider conferences & staff training activities. Mari Squire and Terri Pope are currently working with Lynn Horne CAPSS Team to resolve all CAPSS issues. New method of entering NYTD services being developed	Completed and Ongoing Ongoing Completion date 2/2017
32. Education financial assistance	3	☐ The state should revise its business process for collecting information on independent living services to ensure that service information is consistently captured regarding activities and supports paid for by DSS or provided by caseworkers and foster parents for all served youth regardless of age or foster care status (see General Requirement #1).	SCDSS IL staff has created a systematic procedure for monthly face-to-face visits to ensure all services received from providers is documented on a monthly basis. This information will be shared at provider conferences & staff training activities. Mari Squire and Terri Pope are currently working with Lynn Horne CAPSS Team to resolve all	Completed and Ongoing

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			CAPSS issues. New method of entering NYTD services being developed	Ongoing Completion date 2/2017
33. Other financial assistance	3	<input type="checkbox"/> The state should revise its business process for collecting information on independent living services to ensure that service information is consistently captured regarding activities and supports paid for by DSS or provided by caseworkers and foster parents for all served youth regardless of age or foster care status (see General Requirement #1).	SCDSS IL staff has created a systematic procedure for monthly face-to-face visits to ensure all services received from providers is documented on a monthly basis. This information will be shared at provider conferences & staff training activities. Mari Squire and Terri Pope are currently working with Lynn Horne CAPSS Team to resolve all CAPSS issues. New method of entering NYTD services being developed	Completed and Ongoing Ongoing Completion date 2/2017
36. Foster care status – outcomes	2	<input type="checkbox"/> The state must report the youth's foster care status (element 36) on the date the state determines the reason for the youth's non-participation in the NYTD survey.	IT has already resolved this issue.	Completed
53. Marriage at child's birth	2	<input type="checkbox"/> The state must establish a quality assurance process to resolve internally consistent data errors in this element by consulting with the youth rather than using its extraction routine to automatically convert erroneous survey responses for this element into valid values.	SCDSS CAPSS is now reporting inconsistencies to NYTD partners at the University of South Carolina (USC), rather than correcting them. USC is to contact youth and submit file fix to SCDSS Information Technology (IT) Team.	Completed
56. Health insurance type: Medical	2	<input type="checkbox"/> The state must establish a quality assurance process to resolve internally consistent data errors in this element by consulting with the youth rather than using its extraction routine to automatically convert erroneous survey responses for this element into valid values.	SCDSS CAPSS is now reporting inconsistencies to NYTD partners at the University of South Carolina (USC), rather than correcting them.	Completed

Data Elements	Rating	Findings to Address	State's Action Plan	Target Completion Date
57. Health insurance type: Mental health	2	<input type="checkbox"/> The state must establish a quality assurance process to resolve internally consistent data errors in this element by consulting with the youth rather than using its extraction routine to automatically convert erroneous survey responses for this element into valid values.	USC is to contact youth and submit file fix to SCDSS Information Technology (IT) Team.	Completed
58. Health insurance type: Prescription drugs	2	<input type="checkbox"/> The state must establish a quality assurance process to resolve internally consistent data errors in this element by consulting with the youth rather than using its extraction routine to automatically convert erroneous survey responses for this element into valid values.	SCDSS CAPSS is now reporting inconsistencies to NYTD partners at the University of South Carolina (USC), rather than correcting them. USC is to contact youth and submit file fix to SCDSS Information Technology (IT) Team.	Completed