



416 Background Summary - Infant (Birth to 12 Months)



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CHAPTER 4, Adoption and Birth Parent Services

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Adoption Specialist (Child's Worker)

1. Collects the following information for the infant's background summary and the case record. Medical records are obtained via consent from the birth parent (preferable) or from DSS as the legal guardian of the child.

- ♦ a. Birth information, including all pertinent information related to the pregnancy and delivery. Include a description of any complications during pregnancy, drug use (specify type), or abortion attempts;
- b. Background information, including physical descriptions, interests, talents, and health information of birth parents and extended family members. Include the [DSS Form 1575: Foster/Adoptive Family History Sheet](#). Diseases; handicaps; and any other medical, psychological or medical conditions occurring in the birth family are explored and described. Causes and ages of death of immediate family members are also included;
- c. Developmental information, including the infant's personality, appearance, adjustment to foster care, and developmental progress. Information is obtained from the birth family, foster parents and caseworkers' observations.

Includes the [DSS Form 1576: Child's Developmental History](#);

- d. Medical information including any medical records since birth (hospitalizations, developmental assessments, pediatric office visits, immunizations, etc. Medical records may be obtained via consent from a parent (preferable) or a legal custodian of child. Child is required to have a medical examination before placement, which is recorded on the [DSS Form 1526: Infant's Medical Record](#);
- e. Birth verification - birth certificate must be requested;
- f. Current legal status;
- g. Photographs of child and birth parents, siblings of child;

2. Initiates Life Book for child, as appropriate to child's age, relationship to birth family and stay in foster care;

3. Prepares non-identifying background summary for adoptive family, including full disclosure of child's special needs and background of birth family; and

4. If child will be in foster care longer than six (6) months, schedules Foster Care Review Board hearing by sending a memo to the Foster Care Review Board informing them of the child's date of entry into foster care.

Referenced Documents

[DSS Form 1575: Foster/Adoptive Family History Information](#)

[DSS Form 1576: Child's Developmental History](#)

[DSS Form 1526: Infant's Medical Record](#)

Revision Comments

