

South Carolina Department of Social Services  
SNAP2WORK PROGRAM

**INDIRECT COST RATE CERTIFICATION**

1. Does your agency have a federally approved indirect cost rate? Yes No

2. If yes, who is the approving federal agency?

Department Of Labor Department of Health and Human Services Other

If other, document below

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3. What is your Agency's federally approved indirect cost rate percentage? \_\_\_\_\_%

4. If your agency does not have a federally approved indirect cost rate. Document your indirect case rate below and explain how the rate was determined.

Indirect cost rate percentage: \_\_\_\_\_ %

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*(If the indirect cost rate percentage was determined by an auditing/accounting professional provide a statement from the audit/accounting professional explaining the methodology used.)*

4. What is your agency's indirect cost rate base? *(Costs indirect rate percentage will be applied against)*

Direct Salaries Direct Salaries + Fringe All Direct Costs Other

If other, describe indirect cost rate base below:

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5. Are facilities and administration (F&A) costs included in your agency's indirect calculation?

Yes No

6. Are utilities and space rental included as a part of your agency's facilities and administration (F&A) costs? Yes No

7. I am requesting approval to use the 10% De-Minimis Indirect Cost Rate (base = direct cost).

Yes No

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Agency Name

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Signature of Agency Financial Officer

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Date

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