

**Peer Parent Mentoring Program**  
Request for Grant Applications  
Questions and Answers

1. Does the program need to be fully staffed to receive approval from model trainers to begin training?  
**State's Response:** The program does not need to be fully staffed to receive approval from model trainers to begin training.
2. Will DSS assist in connecting the vendor with individual candidates to serve as Parent Partners?  
**State's Response:** It is the vendor's responsibility to lead the recruitment effort for Parent Partners.
3. In our experience delivering the Iowa Parent Partner, one Parent Partner Coordinator is sufficient. Will DSS consider proposals that include one Parent Partner Coordinator and the development of one FTE Lead Parent Partner?  
**State's Response:** The Department will consider all submissions to this RFGA. The vendor must include implementation plans, including staffing, in their comprehensive response for the Department.
4. Can Parent Partners be hired as full-time or part-time employees instead of contractors?  
**State's Response:** The vendor must include their plans for staffing and implementation in their comprehensive submission to this RFGA.
5. Is there any discussion with potential partners to see who really has the best ideas and feet on the ground for this work? I would love to talk with them, and perhaps create a framework to come together on this.  
**State's Response:** The Department has engaged lived experts, internal stakeholders, and the purveyor of the Iowa model. The Department has not discussed the RFGA with potential partners outside of those three groups.
6. I am intrigued with creating the Iowa model here. However, I don't see this as a viable model if the funding is just one year. Did I read the RFP correctly? What are the plans to build past one year with state or BCBS funding, if any?  
**State's Response:** This grant will be for one year. If the Department decides to continue implementing the Iowa Parent Partner model, there is a possibility of another grant year or a longer solicitation such as a Request for Proposal or Fixed Price Bid which are typically longer than a year.



## Peer Parent Mentoring Program

### Request for Grant Applications

#### Questions and Answers

7. We have never pursued a large state contract. Is there anyone in the state who provides guidance on matters that need to be considered when pursuing a state contract? Are there costs that are not in the normal course of business tied to state funding or state based liability requirements?

**State's Response:** The state cannot advise on the cost for the day-to-day operation and management of the program. Each grant will detail the requirements that must be met by the vendor.