

South Carolina Department of Social Services  
Office of Investigation  
**SOUTH CAROLINA LAW ENFORCEMENT DIVISION**  
**CERTIFICATION FOR \$8**  
**REDUCED CRIMINAL RECORD SEARCH FEE**

By signing below, the authorized individual certifies that the criminal record search is conducted for the use and benefit of [a] charitable organization or [a bona fide] mentor.

The phrase "charitable organization" means:

- An organization which has been determined to be exempt from taxation under Section 501(c)(3) of the United States Internal Revenue Code of 1985, as amended;
- A bona fide church, including an institution such as a synagogue or mosque;
- Or volunteers of a local Recreation Commission; or
- An organization which has filed a statement of registration or exemption under the Solicitation of Charitable Funds Act, Chapter 56, Title 33 of the 1976 Code.

Signature of Authorized Individual: \_\_\_\_\_  
Date

**PRINT OR TYPE**

Name of Charitable Organization: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City, State, Zip Code: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

**Return this form with fingerprint card and business check, certified check or money order to:**

South Carolina Department of Social Services  
Finance Division – Attention Cashier  
P.O. Box 1520  
Columbia, SC 29202-1520