

MEMORANDUM OF AGREEMENT

Between

SC DEPARTMENT OF SOCIAL SERVICES

And

LAURENS COUNTY

Contract # 4400033271

This Memorandum of Agreement (MOA) is entered into as of July 1, 2023, by and between the South Carolina Department of Social Services, Post Office Box 1520, Columbia, South Carolina 29205-1520 hereafter referred to as "SCDSS", and Laurens County, SC, 100 Hillcrest Square, Laurens, SC 29360, hereafter referred to as "the County".

RECITALS

WHEREAS, the mission of SCDSS is to serve South Carolina by promoting the safety, permanency, and well-being of children and vulnerable adults, helping individuals achieve stability and strengthening families;

WHEREAS, SCDSS is in need of improved facilities to better fulfill its mission in Laurens County; and

WHEREAS, the FY 2023-24 Appropriations Act, Proviso 118.19 appropriates \$1,494,742.00 to Laurens County - Bailey Municipal Center Upgrades; and

WHEREAS, the County shall use these funds for estimating, planning, and completing the renovation of the Laurens County-Bailey Municipal Center Upgrades, for exclusive use by SCDSS's Laurens County operations;

NOW THEREFORE, the parties to this MOA, in consideration of the mutual promises, covenants, and stipulations set forth herein, agree as follows:

ARTICLE I

TERM OF THE AGREEMENT

The Memorandum of Agreement shall take effect July 1, 2023, and shall continue in full force and effect until June 30, 2024.

ARTICLE II

SCDSS RESPONSIBILITIES

SCDSS agrees to pay the County a sum of \$1,494,742.00 to fund its renovation of the MS Bailey Building, in the City of Clinton, SC.

ARTICLE III

COUNTY'S RESPONSIBILITIES

A. Program Description

Laurens County was established in 1785 and originated from the South Carolina patriot and Revolutionary War hero from Charleston, Henry Laurens (1724-1792) who was Vice President of the First General Assembly of South Carolina and president of the Continental Congress. Laurens County has much to offer with an enriched past, outstanding location and a diversified industrial base. This program includes the complete renovation of the MS Bailey Building in Clinton, SC, to which DSS Laurens County operations will be relocated, at DSS's expense, upon completion.

B. Scope of Work

a. Project Objectives

To prove SCDSS operations with a fully renovated facility to which it will relocate within the City of Clinton. The MS Bailey Building holds a significant historical relevance within Laurens County, and to use this building as a vital resource to Laurens County citizens would be a tremendous achievement for the community and the State of South Carolina.

b. Project Description

The County shall contract for the renovation of the MS Bailey Building to accommodate the floor plan depicted in the Laurens County DSS Bailey Building Proposed Floor Plan, attached as Exhibit A. The work required, and the estimated costs for the County's completion of the renovation are outlined in the Laurens County DSS Bailey Building Renovation Estimate, attached as Exhibit B.

C. Reporting Requirements

The County must submit a report to SCDSS that includes an accounting of how the funds were spent to include a quarterly spending update and a report summarizing project costs and completion status by June 30, 2024.

See Attachment A for required quarterly expenditure report form (will be sent as a separate excel document).

See Attachment B for Proviso 117.21.

D. Amendment

No amendment or modification of this Agreement shall be valid unless it shall be made in writing and signed by both parties.

E. Safeguarding Information

The County shall safeguard the use and disclosure of information about applicants and recipients of services in addition to restricting access to, use, and disclosure of such information in compliance with applicable federal and state laws.

F. Fines and Penalties


The County is responsible for paying all fines and penalties incurred by the performance of services provided through this MOA.

IN WITNESS WHEREOF, The SCDSS and Provider, by their authorized agents, in consideration of the mutual promises, covenants, and conditions exchanged between them, have executed this agreement to be effective as of the first day of July 1, 2023.

Signature of Responsible Parties:

Susan Roben
SCDSS Chief Financial Officer

Date



Thomas Higgs
Laurens County Administrator

11/15/2023

Date

ATTACHMENT A



State of South Carolina Contribution Expenditure Report

This form is designed to collect the quarterly and annual expenditure reports required by South Carolina in accordance with Proviso 117.21 of the appropriations act and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution to the designation organization at the end of year quarter and by June 30, 2024.

Contribution Information

Amount	State Agency Providing the Contribution	Purpose

Organization Information

Entity Name	
Address	
City/State/Zip	
Website	
Tax ID#	
Entity Type	

Organization Contact Information

Name	
Position/Title	
Telephone	
Email	

Reporting Period

Reporting Period	
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Accounting of how the funds have been spent:

Description <i>(Attach additional detail for subgrantees and affiliated nonprofits)</i>	Budget	Expenditures				Total	Balance
		Quarter 1	Quarter 2	Quarter 3	Quarter 4		
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
						\$0.00	\$0.00
Grand Total	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Explanation of any unspent funds (to be provided only if unspent funds remain at the end of the fiscal year) :

Expenditure Certification

The Organization certifies that the funds have been expended in accordance with the Plan provided to the Agency Providing the Distribution and for a public purpose.

Signature		Title	
Printed Name		Date	

ATTACHMENT B

South Carolina General Assembly

124th Session, 2021-2022

H. 5150

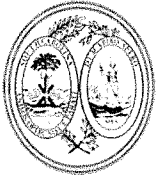
General Appropriations Bill for Fiscal Year 2022-2023

Ratified Version

PART IB

OPERATION OF STATE GOVERNMENT

117.21. (GP: Organizations Receiving State Appropriations Report). Each state agency receiving funds that are a direct appropriation to a non-profit organization, prior to disbursing the funds, shall require from each recipient organization a plan of how the state funds will be spent and how the expenditures will provide a public benefit. The Executive Budget Office, Department of Administration shall provide each state agency with a standard form for collecting the information required. After receiving the funds, non-profit organizations shall provide quarterly spending updates to the respective state agency. After all state funds have been expended, each organization shall provide an accounting of how the funds were spent. State agencies receiving funds pursuant to this provision shall report the information collected to the Executive Budget Office, the Chairman of the Senate Finance Committee, and the Chairman of the House Ways and Means Committee by June 30th. No funds in this act shall be disbursed to organizations or purposes which practice discrimination against persons by virtue of race, creed, color, or national origin.



State of South Carolina Request for Contribution Distribution

This form is designed to collect the information required by South Carolina in accordance with Proviso 117.21 of the appropriations act of 2022 and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution for the designated organization. The state agency providing the contribution should use this form to collect information from the designated organization. The information must be collected from the designated organization before the funds can be disbursed.

Contribution Information

Amount	State Agency Providing the Contribution	Purpose
\$1,494,742.00	L040 - Department of Social Services	2023-2024 State Appropriations Act 1494742

Organization Information

Entity Name	Laurens County, Spouth Carolina
Address	100 Hillcrest Square - Admin Building PO Box 445
City/State/Zip	Laurens, SC 29360
Website	laurenscounty.us
Tax ID#	57-6000372
Entity Type	State Agency

Organization Contact Information

Contact Name	Thomas Higgs
Position/Title	Laurens County Adminsitrator
Telephone	864-681-3140
Email	thomashiggs@co.laurens.sc.us

Plan/Accounting of how these funds will be spent:

Description	Budget	Explanation
Contractual Services	\$1,494,742.00	Renovation to be contracted based on proposed floor plan and contractor cost estimates previously developed based on that floor plan.
Grand Total	\$1,494,742.00	

Please explain how these funds will be used to provide a public benefit:

The County will contract for the complete renovation of the MS Bailey Building to accommodate SC Department of Social Services (SCDSS) relocation of its Laurens County operations from their current facility in the Adminsitrator Building at 100 Hillcrest Square in Laurens, to the fully renovated Bailey Building in the City of Clinton. The MS Bailey Building holds a significant historical relevance within Laurens County, and ultizing it as a vital resource to Laurens County

citizens will be a tremendous achievement for the community and the State of SC. Designs for the renovated building have been developed by Laurens County in cooperation with SCDSS staff to ensure the renovated building accomplishes SCDSS's facility objectives and needs.

Organization Certifications

- 1) Organization hereby gives assurance that no person shall, upon the grounds of race, creed, color, or national origin, be excluded from participation in, be denied the benefit of, or be otherwise subjected to discrimination under any program or activity for which this organization is responsible.
- 2) Organization certifies that it will provide quarterly spending reports to the Agency Providing Contribution listed above.
- 3) Organization certifies that it will provide an accounting at the end of the fiscal year to the Agency Providing Contribution listed above.
- 4) Organization certifies that it will allow the State Auditor to audit or cause to be audited the contributed funds.


Organization Signature

Thomas Higgs
Printed Name

Laurens County Administrator
Title

11/15/2022
Date

Certifications of State Agency Providing Contribution

- 1) State Agency certifies that the planned expenditure aligns with the Agency's mission and/or the purpose specified in the appropriations act of 2022.
- 2) State Agency certifies that the Organization has set forth a public purpose to be served through receipt of the expenditure.
- 3) State Agency certifies that it will make distributions directly to the organization.
- 4) State Agency certifies that it will provide the quarterly spending reports and accounting received from the organization to the Senate Finance Committee, House Ways and Means Committee, and the Executive Budget Office by June 30, 2024.
- 5) State Agency certifies that it will publish on their website any and all reports, accountings, forms, updates, communications, or other materials required by Proviso 117.21 of the appropriations act of 2022.
- 6) State Agency will certify to the Office of the Governor that it has complied with the requirements of Executive Order 2022-19 by June 30, 2024.

Agency Head Signature

Date

Michael Leach
Printed Name